



Annual Reports

2020 - 2021

MISSION STATEMENT



The mission of Citizen Advocacy - Perth West (Inc) is to promote, facilitate and support advocacy for people with disabilities and thereby protect and enhance their lives.

The program effects this by facilitating and supporting voluntary and independent relationships between a person with a disability and a valued and competent member of the community.

NOTICE OF **ANNUAL GENERAL MEETING**

of

Citizen Advocacy Perth West (Inc)

which will be held at

6:00pm

Wednesday 27th October 2021

at

2A/28 Guthrie Street, Osborne Park

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**Advocacy is essentially the very ordinary process of
standing up for the rights of people
who are being treated unfairly.**

Ian Parsons

BOARD OF MANAGEMENT

November 2020 - October 2021

President	Thomas To	
Vice-President	Jeremy Nunn	
Treasurer	Monica Smith*	
Secretary	Josephine Barron	
Board Members	John Ferreirinho	Peter Onley
	Sinead Purvis	Gavin Diener*
	Corinna Conte*	Adam Oehlman*
	Joey Fu*	Anne Bellamy**
	Shalini Saldanha **	

* New Board Member who has served part of the year.

** Retired Board Member who served part of the year

STAFF

Team Leader/Senior Coordinator	Eloise May
Admin Assistant	Kirby Millard
Coordinator	Denise Gray
Coordination Assistant	Danielle Stephen
Finance Administrator	Kylie Anderson
Admin Assistant	Raynitha Karna Karan
Reception and Admin Assistant	Olivia Macri
Admin Officer	Bernadette Macri (ex staff member)
Coordination Assistant	Teresa Bull (ex staff member)

AUDITOR

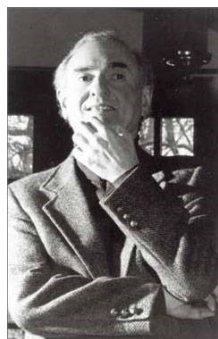
To be appointed.

PATRON

Graham Mabury
OAM, BA (Hons), Dip Ed, FECU
2002 WA Citizen of the Year for Community Service
2012 Western Australian Volunteer of the Year

Citizen Advocacy - Perth West (Inc)
is funded by the Australian Government through the
Department of Social Services

AN OVERVIEW OF CITIZEN ADVOCACY



The concept of “Citizen Advocacy” started in the United States around 1966.

Dr Wolf Wolfensberger (see left) proposed the idea that devalued people (including those with disability) could have their needs met and their rights protected, through the long term friendship and advocacy of a responsible, caring person from the community (a citizen advocate) on a voluntary one-to-one basis.

Citizen Advocacy Perth West is the only Citizen Advocacy program in Western Australia, with others interstate and more throughout the USA, UK, New Zealand

Each program is autonomous and may run differently, but they all share common beliefs and operate with the same principles:

- **Advocate Independence**

The program should promote advocates as unpaid independent citizens whose primary loyalty is to their protégé (individual with disability.) Advocates must be free to act as independently as possible in meeting protégé needs and act voluntarily to protect the interests of their protégé as if they were their own.

- **Program Independence**

In order to protect the independence of the advocate, the program should seek to eliminate any conflict of interest by establishing independent funding sources and ensuring that their administrative structures are not aligned with any organisations that provide direct services to people with disability.

- **Clarity of Staff Function**

Advocates and protégés are supported by the staff and given assistance if necessary by volunteer advocate associates. Staff and advocate associates must support, not supplant or direct, the efforts of the advocate. The staff should also direct their energy towards developing the program as a whole.

- **Balanced Orientation to Protégé Needs**

The aim of the program should be to develop and implement plans to actively seek out and identify protégés with varying levels of disability, ages, living situations and needs, and correspondingly recruit advocates from all segments of the community to take on a variety of advocacy roles.

- **Positive Interpretations of People with Disabilities**

The program should endeavour to be a model organisation in the honest, but positive interpretation of the nature and needs of people with disability. They should always seek value enhancing associations which support the full inclusion of people with disability in the general community.

AN OVERVIEW OF CITIZEN ADVOCACY (cont'd)

Citizen Advocacy programs are governed by a voluntary board of management, made up of people who are committed to protecting and improving the lives of people with intellectual disability.

Advantages of the Citizen Advocacy Model:

- ⇒ It provides a flexible and responsive way of assisting people with intellectual disability who may be vulnerable or facing life challenges.
- ⇒ If a person with intellectual disability has limited or no involvement from supportive family, then considerable benefits are derived from a long term citizen advocacy relationship.
- ⇒ In addition to helping the person with disability address their needs, there are countless less tangible benefits a citizen advocate can provide such as: helping the person they are matched with to maintain their independence or boosting their self-esteem just by being there.
- ⇒ A citizen advocate is often the only person in the life of a person with disability who *chooses* to be there and is not paid.
- ⇒ Citizen advocates provide unquantifiable emotional support on a one to one basis. As good as any service may be, a system cannot address the complex emotional needs of an individual.
- ⇒ Preventative aspects. As a trusting relationship develops over time, an advocate is well placed to monitor their protégé's circumstances on a long-term basis. This can help prevent problems occurring or ensure any issues are dealt with quickly and effectively.

How the model works:

- ⇒ The majority of matches made are intended to be long term.
- ⇒ There are times when a short term match is more appropriate.
- ⇒ Citizen advocate can call upon support from staff outside of office hours if needed.
- ⇒ It is unrealistic to expect advocates to be available at *all* times and they feel reassured knowing that we can recruit short term advocates to bridge the gap during their absence if necessary.
- ⇒ If we learn of a person with intellectual disability requiring a one-off act of advocacy we can draw upon our 'pool' of crisis advocates to act on their behalf.

One person CAN make a difference!

One obvious benefit of Citizen Advocacy is that it has a way of bringing out the very best in so many people who have undertaken to be citizen advocates, even if they themselves do not say it. About how many human enterprises can one say this? Not about commerce, not about science, not about becoming educated, not about all sorts of enterprises, and not even about most positions in paid human services. It is thus amazing how much good Citizen Advocacy can bring out of so many people.

Dr Wolf Wolfensberger

Published in Citizen Advocacy Forum, Vol 11 in 2001

BOARD REPORT July 2020 - June 2021

Hello! Welcome to our 2020/2021 Annual Report!

The world in 2021 continues to live with the COVID-19 pandemic. We, in Western Australia, have been fortunately, without too many days of lockdown, allowing us much freedom to support each other face to face. We should all be grateful for this, as well as what I'm about to write.

Here at Citizen Advocacy, we are not only operating as usual, but also investing time and energy into becoming even better at how we serve our community. In January the board and the staff team had a strategic planning session – led by our knowledgeable volunteer Stephanie Barnett. We formed four subcommittees and began executing our action plan.

With the tremendous effort by the subcommittee members and staff team, our work to date includes improving our process of matching protégés and advocates; filming a new video for our advocate orientation; progressing the preparation of our Royal Commission submission; active participation in the Disability Advocacy Coalition of WA; enhancing our staffing policies and procedures (thanks again to Stephanie for her expertise); recruiting new staff; obtaining funding from additional sources... and more!

We welcome our new team members – Olivia, Raynitha, Dani, Denise and Kylie. Together with Eloise and Kirby, their hard work is the fuel that propels Citizen Advocacy to new heights.

We say goodbye to Bernadette Macri and thank her for the three years of service, especially with setting up the various systems that allow the office to operate amidst the changing times.

A big shout-out to Kirby for taking up the administration and finance processes while also supporting our core coordination work. I would like to express utmost appreciation to Eloise for her tireless efforts in not only her key role as our senior coordinator but also the team's manager. The tenacity and commitment she has shown when facing the many challenges are nothing short of extraordinary.

I thank my fellow board members for their selfless contributions in the past year. Goodbye to Anne Bellamy and Shalini Saldanha, with much appreciation for their contributions especially as our president and vice-president in the past few years.

Our new board members – Adam Oehlman, Corinna Conte, Gavin Diener, Joey Fu and Monica Smith – have been making fantastic contributions as soon as they joined, always sharing their valuable experience and wisdom. To everyone at the board, if I had the space, I would write at least a page each to list your accomplishments and express my gratitude.

We also welcome our new financial auditor, Australian Audit, and IT service provider, Austin Technology. We thank D B Yagmich & Co and Bego IT for their past services.

BOARD REPORT July 2020 - June 2021 (cont'd)

Last, but certainly not least, a round of applause to all our advocates, for volunteering their countless hours in making a positive difference in the lives of our protégés. No amount of words of praise and appreciation can do justice to your kindness, compassion, care and dedication. You and the precious relationships with your protégé are the **heart** of Citizen Advocacy in every figurative sense of the word. I look forward to seeing you at our annual event.

Please join us on our continued journey into another great year!

Thomas To

President of Board

REPORT FROM THE OFFICE 2020 - 2021

Welcome to our 2020/2021 Annual Reports.

We have spent the last year working through the challenges that COVID-19 has presented. Despite many changes in the office we have continued to connect with and support our advocates and protégés through this time.

During the course of the year, board and staff members took advantage of various opportunities for training and networking at meetings concerned with advocacy and the wellbeing of people with intellectual disability.

An annual update on each part of the coordination process is below:

PROTÉGÉ RECRUITMENT

All key office activities are driven by protégé recruitment. Gaining access to people who need an advocate is a challenge, particularly with the changing landscape of the NDIS, but we continue to adapt, allowing ourselves to have a presence where needed.

As a program, it is important that we remain independent of service providers and systems. We take time to investigate and assess each protégé we hear about, before recruiting only those protégés who fit our criteria.

In all instances, we emphasise to any service providers involved that all advocates, when matched with their protégé, will be oriented and supported by the program to act independently of any parties or services in their protégés' lives - even Citizen Advocacy.

Issues that advocates have assisted protégés with over the last 12 months include:

- ⇒ Strong spokespersonship to liaise with various service systems including the Public Trustee and NDIS;
- ⇒ Abuse and neglect;
- ⇒ Finances and/or legal issues;
- ⇒ Isolation, loneliness, emotional support.

ADVOCATE RECRUITMENT

We still continue to see, even through a global pandemic, that many wonderful people within the Perth community do care and are prepared to step forward and act on behalf of a vulnerable person at risk. Potential advocates have been identified in the following ways:

- ⇒ Actively, through direct approaches and networking;
- ⇒ Through the media, social media and the internet.

Due to COVID-19, we have seen a reduction in the amount of face to face presentations offered to people that are looking to volunteer. For this reason we have focused more attention on the digital side of things when advertising our roles.

REPORT FROM THE OFFICE 2020 - 2021 (cont'd)

We are never tempted to match for convenience. Our aim is, and always will be, to ensure that there is as close a fit as possible between the needs, interests and personality of the protégé, alongside the abilities, resources and personality of the advocate.

ADVOCATE ORIENTATION

Coordinators meet with potential advocates four times prior to the matching process, during which time they receive a thorough orientation. The aim of this is to provide a clear and firm foundation from which the advocate can begin their advocacy role.

The circumstances and the needs of the protégés are always the primary consideration in the very careful matching process with advocates. Another part of orientation is a careful screening process during which the coordinator is considering a number of different factors when it comes to the potential advocates suitability for the role and a particular protégé.

The issues of the protégé are positively, but clearly and honestly spelt out prior to the matching process, together with suggested strategies for dealing with them, so that the potential advocate is under no illusion regarding their undertaking and commitment.

For the period July 2020 - June 2021, we welcomed 14 new matches.

FOLLOW ALONG

Coordinators maintain regular contact with all matches. Initially, they are contacted frequently to ensure they get off to a good start and thereafter advocates are contacted at least every three months. This helps us to identify issues and to encourage and support advocates to respond to these. Advocates are encouraged to call on the coordinators for support at any time if necessary.

Coordinators made: 820 contacts with advocates during this year.

ADVOCATE ASSOCIATES

Advocate Associates are a group of professional people who volunteer their expertise to advocates if required. When they start their role, all advocates are given a list of advocate associates' details and a description of their field of expertise.

In addition to the above, staff have been working on a number of projects throughout the year with different Board members and their committees. This includes: a new orientation video, a new website and work on the Royal Commission to mention but a few. We thank all the Board members for their ongoing support and dedication to the office.

We are so grateful for the ongoing dedication, commitment and support of advocates, advocate associates and all the wonderful people who have given so freely and generously of their time to Citizen Advocacy Perth West in the past year. Thank you. 😊

Eloise May and the Team

SOME NEW MATCHES July 2020 - June 2021

Jody is capable in many ways but was lacking somebody to speak up for her when we met her.

She wanted somebody to get out and about with socially but also help her explore an alternative, independent place to live.

Introducing her to Sally has been a wonderful experience for Jody and she really benefits from the long-term support that having an advocate gives her, emotionally and practically.

All advocacy is, at its core, an exercise in empathy.

Samantha Power

www.thegrowthreactor.com

Helping one person might not change the whole world, but it could change the world for one person.

lessonslearnedinlife.com

Gavin was being financially exploited by a family member before he was introduced to his advocate Pam, leaving him with no money, feeling scared and vulnerable.

Pam has given Gavin the courage and confidence to regain control of the situation. She has helped Gavin put boundaries in place with this family member to stop this bad situation from escalating.

In addition to this, Pam has helped Gavin address longer term issues with his finances including budgeting and exploring other ways of him managing and protecting his money.

Kate went into hospital for what she hoped would be a short stay and ended up being there for over 9 months. This was mainly because there was nowhere to house her.

About 3 months into her hospital stay we sought a crisis advocate for Kate to support her through this challenging time and remind all parties involved that Kate had a voice and choices over what should happen in her life.

Val went to visit Kate in person, establishing a friendship, allowing her to fully understand Kate's situation and point of view. She has reassured Kate that her voice will be heard. Val has made numerous contacts to key parties and helped moved things along for Kate.

ADVOCATES July 2020 to June 2021

Kevin & Janine Auton	Beverley Hodgson	Brad Raymond
Vivien Ball	Mike Jones	Troy Reynolds
Hilary Bradbury**	Mike Jordan	Amarja Ringay
Haydon Bawden	Caroline Kellow	Bob (Robert) Rose
Oana Beliti	Ashley Kendall**	Debra Ryan
Pam Bell	Steve Kwitneski**	Maria Ryan
Alain Bernay	Alex Laloh	Kristian Sandercott
Michael Boulter**	Barbara Lee	Liz Schafferius
Natasha Burkett**	Barry Mahon	Mary Shephard
Simon Cherry	Shelby Margolius**	Stephen Smith**
Kim Clark	Michaela McCarthy	Timothy Smith
Rachael Clifton	Glenda McCloud	Lorraine Smith
Sandy Coats	Phil Metcalfe**	Chris Speight
Alana Da Silva	Michael Mihalic	Geraldine Stack
Bill Dow**	John Moriarty	Sarah Stanley
Rebecca Dujmovic**	Pene Murphy**	Victoria Stanway
Angela Filardi	Susan Murray	Patrick Sweeney**
Chris Foley	Stephen Nalty	Ann Tabram
Fiona Gerber	Laraine Newton	Andrew Thompson
Renae Gibbs	Celly O'Kane**	Patrick Toohey
Leanne Graveson	Erin O'Rafferty**	Wendy Warren
Donelle Green	D'arcy Page	Alison Wheeler
Trish Harris	Peter Parsons	Alina Zamora**
Noel Hatton**	Michele Payne	
Felicity Heffernan	Liz Randell	

** Indicates that the match was completed or discontinued during the year.

CRISIS ADVOCATES 2020 - 2021

Carol Smith
Jill Mason
Vicki Tan

ADVOCATE ASSOCIATES 2020 - 2021

Walter Armenti - Podiatrist
Karin Dewar - Psychologist
Dr Sam Fazio - General Practitioner
Steve Fraser - Centrelink
Dr Sue Lutton - Psychiatrist
Jill Mason - NDIS
Melissa Sue Wat - Speech Pathologist
Maria White - Occupational Therapist

Matthew Zilko SC - Lawyer
Barbara Van Reyk - Legal
Hilary Palmer - Special Education

Special Purpose Financial Report for the year July 2020 - June 2021

BOARD OF MANAGEMENT

The names of the members of the Board of Management of Citizen Advocacy Perth West Inc (Citizen Advocacy) for the financial year are:

President	Anne Bellamy (from Jul-20 - Oct-20) Thomas To (from Oct-20 - current)
Vice-President	Shalini Saldanha (from Jul-20 - Oct-20) Jeremy Nunn (from Oct-20 - current)
Treasurer	Thomas To (from Jul-20 - Oct-20) John Ferreirinho (from Oct-20 - Apr-21) Monica Smith (from Apr-21 - current)
Secretary	John Ferreirinho (from Jul-20 - Oct-20) Josephine Barron (from Oct-20 - current)

BOARD MEMBERS

John Ferreirinho	Peter Onley
Sinead Purvis	Gavin Diener
Corinna Conte	Adam Oehlman
Joey Fu	
Anne Bellamy (President from Jul-20 - Oct 20. Resigned Oct-20)	
Shalini Saldanha (Vice-President from Jul-20 - Oct-20. Resigned Oct-20)	

PRINCIPAL ACTIVITIES

The principal activity of the Association during the financial year was to facilitate new advocacy matches between people with intellectual disability and voluntary community members as well as support the matches we already have.

During the financial year the organisation's activities were significantly affected by COVID-19 which has resulted in significant technological purchases/upgrades to allow staff to work from home and, with additional grants, has also allowed for the purchase of upgraded office furniture.

Special Purpose Financial Report for the year July 2020 - June 2021

CHANGE IN AUDITOR

To ensure that Citizen Advocacy has the best auditor for its current needs, the Board of Management reviewed auditors in the Not-For-Profit community space and selected a new auditor, Australian Audit, after a tendering process.

The Board decided that the new auditor is best placed to provide a superior level of review and reflection on the financial practices, processes and end of year financial statements of the organisation.

New Auditor Australian Audit of 8/251 St Georges Terrace , Perth

Previous Auditor D.B. Yagmich & Co. of 14 The Avenue, Midland

The Board of Management would like to thank D. B. Yagmich & Co. for their service in the prior year.

The Board seeks to appoint a new auditor for the financial year ending 30th June 2021. As at October 2021, the removal of the previous auditor is ongoing, following which the new auditor can be formally recorded with the Department of Mines, Industry Regulation and Safety (DMIRS).

After appointment, the new auditor will complete the audit and their auditors report on the financial statements contained in this Annual Report. This is due to be completed by 31st December 2021 as this is the requirement by the regulatory body, Australian Charities and Not-for-Profits Commission (ACNC).

For the purposes of the AGM and Annual Report, the financials presented in this report are final Financial Statements presented by the Board of Management and no material deviance is expected throughout the Audit process.

The audited financial statements will be re-presented to all members by 31st December and reported to regulatory bodies by this date.

As of 1st July 2021, the ACNC has changed its classifications (and hence reporting requirements) of charities so that Citizen Advocacy will be classed as a 'small charity' and not required to present audited financial statements each year.

However the Board has voted that it retain its annual financial audit to provide third-party oversight and increase transparency to its members and other community stakeholders.

Special Purpose Financial Report for the year July 2020 - June 2021

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2021

	Note	30 June 2021 \$	30 June 2020 \$
Revenue			
Funding Income	2	265,098	258,916
Other Income		16,618	22,001
TOTAL REVENUE		281,716	280,917
Expenses			
General office costs		22,112	11,270
Meeting expenses		2,728	3,277
Depreciation	4	12,590	2,445
Professional fees		6,855	-
Occupancy expenses		27,421	33,620
Employee benefits expenses		193,043	204,334
Other Expenses		15,861	2,256
TOTAL EXPENSES		280,610	257,202
NET SURPLUS FOR THE YEAR		1,106	23,715

Special Purpose Financial Report for the year July 2020 - June 2021

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2021

	Note	30 June 2021 \$	30 June 2020 \$
ASSETS			
Current Assets			
Cash and cash equivalents	3	134,224	119,608
Prepayment		4,321	-
Total Current Assets		138,545	119,608
Non-current Assets			
Property, plant and equipment	4	12,170	18,195
Total Non-current Assets		12,170	18,195
TOTAL ASSETS		150,715	137,803
LIABILITIES			
Current Liabilities			
Trade and other payables	5	22,606	4,076
Provisions	6	17,949	9,313
Total Current Liabilities		40,555	13,389
Non-Current Liabilities			
Provision	6	1,398	16,758
Total Non-Current Liabilities		1,398	16,758
TOTAL LIABILITIES		41,953	30,147
NET ASSETS		124,702	107,656
MEMBERS' FUNDS			
Retained surplus		108,762	107,656
TOTAL RETAINED EARNINGS		108,762	107,656

Special Purpose Financial Report for the year July 2020 - June 2021

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2021

	Note	30 June 2021 \$	30 June 2020 \$
Cash flows from operating activities			
Receipts from fees, subsidies and other income		277,102	280,448
Payments to suppliers and employees		(256,215)	(287,436)
Interest received		293	1,759
Net cash provided by operating activities	7	21,180	(5,229)
Cash flows from investing activities			
Purchase of property, plant and equipment		(6,564)	(18,216)
Net cash used in investing activities		(6,564)	(18,216)
Net increase in cash and cash equivalents		14,616	(23,445)
Cash and cash equivalents at the beginning of the financial year		119,608	143,053
Cash and cash equivalents at the end of the financial year	3	134,224	119,608

Special Purpose Financial Report for the year July 2020 - June 2021

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

Information about the entity

Citizen Advocacy Perth West (Inc) (Citizen Advocacy) is an Incorporated Entity registered with the ACNC.

ABN: 76 590 876 461

Registered Office and place of business:

2A/28 Guthrie Street
OSBORNE PARK WA 6017
(08) 9445 9991

Banker:

Bendigo Bank – North Perth Community Bank Branch
431 Fitzgerald Street
NORTH PERTH WA 6006

Auditor:

To be appointed by 31st December 2021.

Citizen Advocacy Perth West (Inc) is a Public Benevolent Institution endorsed to access the following tax concessions:

GST Concession;
FBT Exemption;
Income Tax Exemption

Citizen Advocacy is endorsed as a Deductible Gift Recipient from 01 July 2000.

Citizen Advocacy is funded by the Australian Federal Government through the Department of Social Services to identify vulnerable members of the community with intellectual disability (protégés) and link them to community members (citizen advocates) on a voluntary basis and provide ongoing support to these matches long term.

Special Purpose Financial Report for the year July 2020- June 2021

Notes to the Financial Statements (continued)

2. Revenue

	30 June 2021 \$	30 June 2020 \$
Funding-DSS NDAP	202,033	202,033
Funding-DSS NDAP Supp	53,065	46,883
Grant-DANA	10,000	10,000
	<u>265,098</u>	<u>258,916</u>

3. Cash and cash equivalents

	30 June 2021 \$	30 June 2020 \$
Cash at bank	134,224	119,608
	<u>134,224</u>	<u>119,608</u>

4. Property, Plant and Equipment

	30 June 2021 \$	30 June 2020 \$
Computers		
Computers	26,530	19,966
Less: Accumulated depreciation	(18,076)	(6,433)
	<u>8,454</u>	<u>13,533</u>

Plant and Equipment

Plant & Equipment	4,733	4,733
Less: Accumulated depreciation	(1,017)	(71)
	<u>3,716</u>	<u>4,662</u>

Total Property, Plant and Equipment

	<u>12,170</u>	<u>18,195</u>
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5. Trade and other payables

	30 June 2021 \$	30 June 2020 \$
Current		
Trade creditors	4,594	-
ATO liabilities – GST & PAYG	14,342	7
Employee benefits – Superannuation and accrued wages	-	4,069
Other payables	3,671	-
	<u>22,606</u>	<u>4,076</u>

Special Purpose Financial Report for the year July 2020 - June 2021

6. Provisions

	30 June 2021 \$	30 June 2020 \$
Current		
Provision for annual leave	7,100	9,313
Provision for long service leave	10,849	
Non-Current		
Provision for long service leave	1,398	16,758
	<u>19,347</u>	<u>26,071</u>

7. Reconciliation of cashflow from operations

	30 June 2021 \$	30 June 2020 \$
Reconciliation of Cash Flows used in Operating Activities with Total Comprehensive Income for the Year:		
Total Comprehensive Income for the Year	1,106	23,715
Non Cash Flows:		
Depreciation	12,590	2,445
(Increase) / Decrease in Trade and Other Receivables	-	-
(Increase) / Decrease in Prepayments	(4,321)	1,289
Increase / (Decrease) in Trade and Other Payables	18,529	(2,609)
Increase / (Decrease) in Provisions	(6,724)	(30,069)
Cash Flows Provided By Operating Activities	<u>21,180</u>	<u>(5,229)</u>

8. Events After Balance Sheet Date

No matters or circumstance has arisen since 30 June 2021 that has affected, or may significantly affect the Association's operations, the results of those operations, or the Association's state of affairs in future financial years.

9. Commitments and Contingencies

There are no commitments or contingencies that would have an impact on the financial statements other than those disclosed in this financial report.

Special Purpose Financial Report for the year July 2020 - June 2021

Financial Reporting Framework/Basis of Accounting

The financial statements have been prepared in accordance with the Australian Charities and Not-for-profits Commission Act 2012, and the basis of accounting and disclosure requirements specified by Australian Accounting Standards AASB 101, 107, 108, 110, 1048, 1054 .

The financial statements are special purpose financial statements. Citizen Advocacy Perth West Inc is not a reporting entity because there are no users dependent on general purpose financial statements.

Presentation currency and rounding

These financial statements are presented in Australian dollars (\$). The amounts in the financial report are rounded off to the nearest \$, unless otherwise indicated.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST. Cash flows are presented in the statement of cash flows on a gross basis.

Revenue recognition

Citizen Advocacy receives the majority of its revenue from the Federal Australian Government through the Department of Social Services.

This financial year there has been a grant from Disability Advocacy Network Australia (DANA) and Count Foundation.

Other smaller donations and bank interest from term deposits make up the remainder of CAPW's revenue. All revenue from the Australian Government is acquitted within the financial year in which it is received.

Special Purpose Financial Report for the year July 2020 - June 2021

Employee benefits

Short and Long Term employee benefits:

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period.

Employee provisions have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash flows to be made for those benefits. Consideration is given to the probability that the employee may satisfy vesting requirements.

One employee has been employed for nearly 6.5 years and her employment contract states that pro rata long service leave entitlement will be awarded to the employee after 10 years of continuous service.

Plant and Equipment

Fixtures and equipment are stated at cost less accumulated depreciation, using the straight line method. Management reviews its estimate of the useful lives of depreciable assets at each reporting date, based on the expected utility of the assets. Uncertainties in these estimates relate to technical obsolescence that may change the utility of certain software and IT equipment.

The useful life of plant and equipment has been determined based, in general, on the warranty period of the item.

Complete Financial Statements

For complete 2020/2021 Financial Statements, these will be published on our website or you can contact our office via admin@capw.org.au.

Special Purpose Financial Report for the year July 2020 - June 2021

Statement by Members of the Committee

The Committee has determined the Association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

The Committee of the Association declares:

1. That in their opinion, there are reasonable grounds to believe that the Citizen Advocacy Perth West Inc. will be able to pay its debts as and when they become due and payable; and
2. The attached special purpose financial statements for the year ended 30 June 2021 and notes thereto satisfy the requirements of the *Associations Incorporations Act (WA) 2015* and Australian Charities and Not-for-profits Commission Act 2012.
Including giving a true and fair view of the financial position at 30 June 2021 and performance of the Association for the year then ended on that date in accordance with the accounting policies disclosed in Note 1 to the financial report.

This declaration is made in accordance with a resolution of the committee and signed for on behalf of the committee by:

President:



Treasurer:



Dated: 25 October 2021

Thank you!

Citizen Advocacy Perth West (Inc) gratefully acknowledges that its existence is dependent on many organisations and people who so generously contribute time, energy, services or finances. Although they are by no means the only people deserving of sincere thanks, we would like to mention the following:



Citizen Advocacy - Perth West gratefully acknowledges that we receive a significant proportion of our funding from the Australian Government through the **Department of Social Services**.



Work Metrics—Jeremy Nunn
For providing zoo tickets to our advocates and protégés throughout the year - free of charge and for providing us the use of their software for free.



DANA
For providing funding and ongoing support during coronavirus lockdown and to raise awareness regarding the Disability Royal Commission.



Our thanks to the **Western Australian Symphony Orchestra** for giving our protégés and advocates the opportunity to attend several wonderful concerts throughout the year free of charge.

Terry & Cher Harris

DJs extraordinaire who provide the excellent music for our annual functions and do such a great job in entertaining everyone and getting us up dancing.



Count Charitable Foundation
For their very generous donation to our program.



Curtis Electrical

Thank you for the supply and installation of a new air conditioner for our office.

Charthill Legal

Thank you to **Charthill Legal** for providing pro bono assistance to draw up the extension of our lease.



Australian Taxation Office

For their cash flow boost which allowed us to upgrade ageing equipment.

Graham Mabury

Thank you to our wonderful Patron who supports us however he can in a variety of ways.

Troy Reynolds

Thank you to **Troy** for updating all our Facebook posts for us on an ongoing basis.



Our special thanks to all advocates, advocate associates, crisis advocates, board members, friends and all the other wonderful people who give so willingly of their time, energy, finances and skills in the knowledge that they are able to..

make a difference to the quality of life and wellbeing of another.